At what stage of my studies should I do the Sprachpraxis courses?
The following is recommended for students majoring in English. If you are doing English as a minor, you can (and should) spread the courses out.

<table>
<thead>
<tr>
<th>1st semester</th>
<th>IELS OR Phonetics</th>
<th>Stine will only let you into one of these courses in a particular semester. You can put down mixed preferences for IELS or Phonetics courses.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd semester</td>
<td>Phonetics OR IELS</td>
<td>Stine will only let you into one of these courses in a particular semester. You can put down mixed preferences for Phonetics or IELS courses.</td>
</tr>
<tr>
<td>3rd semester</td>
<td>Written A AND Written B</td>
<td>Stine will let you into both courses in the same semester.</td>
</tr>
<tr>
<td>4th semester</td>
<td>AIS OR Advanced Writing</td>
<td>Stine will only let you into one of these courses in a particular semester. You can put down mixed preferences for AIS or AW courses.</td>
</tr>
<tr>
<td>5th semester</td>
<td>Advanced Writing OR AIS</td>
<td>Stine will only let you into one of these courses in a particular semester. You can put down mixed preferences for AW or AIS courses.</td>
</tr>
</tbody>
</table>

Must I do IELS before Phonetics?
No, you may take the courses in a single module in any order, although IELS is the preferred first choice.

Must I take Written A and B at the same time?
No, if you are not under pressure to complete the courses by a certain time, then you can take them in separate semesters. If you are studying English as a minor (Nebenfach), then it may be better to take them separately.

If I take Written A and B separately, must I do A first?
No, although it is preferable to do A first, you do not have to.

Must I do Advanced Integrated Skills before Advanced Writing?
No, you may take the courses in a single module in any order, although AIS is the preferred first choice.

What do I do if I miss out on getting into any of the courses?
Fill out the “Problems with Registration” form outside room 1169 and put it in the letterbox on the door. If we can put you into a course, we will notify you. If you do not get into a course at all, there are opportunities to catch up at a later point (see below).

How can I catch up if I missed or failed a course or couldn’t do a course because of clashes with my other studies?
If you need to catch up because you didn’t get a course during the teaching semester, or if you failed a course and need to repeat, you can apply to do two courses in one teaching semester (use the “Problems with Registration” form). In addition, there are often intensive courses on offer, so you can apply to enter these courses if there are places left. For example, it is possible to do Advanced Integrated Skills during the teaching semester and then apply for an intensive Advanced Writing course during the semester break.

Please regularly look at the Institute website and the notice boards on the first and eleventh floors for information, important message updates and overviews of the courses.