

Application for recognition of English language courses/studies

Name _____ Telephone _____

(if applicable) Matrikelnummer _____

Email address (please write clearly!) _____

I am **attending / applying for** (circle one) the course of studies (with intended degree):

I have already completed the following¹:

Institution / University	Entry requirements for course/institution	Course title & module	Course/ module description	Final grade/ credit points

I would like:

○ exemption from the following courses: _____

○ to be accepted as a transfer student in semester: _____

○ other (please explain in detail): _____

¹Please bring originals of all papers to your appointment as well as 2 sets of copies (of all transcripts, certifications, etc., as well as detailed course descriptions)