

Problems with Registration for courses in Sprachpraxis English

If you have **not been able to register** for the necessary obligatory module courses in Sprachpraxis English, please fill out the paper registration form provided. We will do our best to place you, but cannot guarantee your first choice. **Please provide alternatives where possible.**

Notes:

- If you were **UNABLE TO REGISTER** for a course on Stine because of places being unavailable or because courses were full, you can apply to be slotted into courses should a place become free. Please **note the reason** on the form.
- If you have a **COURSE CLASH** and cannot now attend the course you have been put into and Stine cannot provide you with a suitable alternative, you can apply to be put into a different course. Please **attach a copy of your time table** to indicate which courses clash.
- If you have **SWITCHED TO HAMBURG UNIVERSITY FROM ANOTHER UNIVERSITY**, before you fill out the paper registration you will also need to go to **see the Studienfachberater, Ms Pucci (Room 1151)**, to check if you can be given **credit** for the language courses you have done at the other university. This will influence which course you need to select.
- If you have not been able to register because you have been **STUDYING ABROAD**, you may need to **go to the Studienfachberater, Ms Pucci (1151)** first to check if you can be given **credit** for the language courses you have done while you were away. This may affect which course you need to apply for.
- If you **MUST REGISTER FOR 2 COURSES IN THE SAME MODULE IN THE SAME SEMESTER** because you have not completed the 1st module by the end of the 2nd semester or the 2nd module by the end of the 4th semester, please fill out the form for the second course, **note the reason on the form, and attach proof.**
- If you **COULD NOT REGISTER FOR OTHER REASONS**, please fill out the form **giving the reason** why you could not register. Whether you get a place will depend on whether there are places left once those with priority have been dealt with.

Please continue to attempt to register via Stine as long as the registration phase is open. If students are set as inactive in a course, a place becomes free.