

Submission Guidelines for *Finnisch-Ugrische Mitteilungen*

Layout

The initial manuscripts should be as little formatted as possible. This guideline should be followed.

Title and abstract

The title of your paper should have 13 pt bold font, following one blank line after which the author's name(s) and the place in parenthesis are given in 12 pt italic font. Then a blank line has to be inserted again.

Abstract and keywords

Please give a brief summary of your article. Also 5 Keywords should be given.

Line spacing and margins

Please make sure to use single line spacing, and set all four margins at 2.5 cm.

The default tab stops should be set at 0.5 cm, please refrain from using tabs to mark indents at the beginning of a paragraph.

Font type and size

Default font is Times New Roman, Charis SIL should be used for special characters.

If more expedient, the Charis SIL font may be used throughout your manuscript. It can be downloaded at <http://scripts.sil.org/cms/scripts/page.php?item_id=CharisSILfont>

In case you are not able to use certain characters, we suggest you to mark these characters in a consistent way as this will ease replacement during the final formatting of the text.

Please use font size 12 at all time (except in the title and notes).

Emphasis and foreign words

All foreign words, highlighting, and emphasis should be marked in italic. Use bold only for highlighting within italics and for headings. Please do not make use of FULL CAPS (except for focal stress and abbreviations) and underlining (except for highlighting within examples).

Sections and headings

Section headings should be bolded and consistently numbered.

Quotations

Use double quotation marks for text quotations in the main text.

Quotations longer than 3 lines should be separated from the main text with a blank line above and below and a left indent, without quotation marks.

All quotations must have an appropriate reference to the source.

Listings

Listings should not be indented. If numbered, please number as follows:

1. or a.

2. or b.

Listings that run on with main text can be numbered in parentheses (1)....., (2)....., etc.

Examples and glosses

Examples: should be numbered with Arabic numerals (1,2,3, etc.) in parentheses. Please format your examples as follows.

(1) Nganasan

ńuə sani-j hon-ti
child toy-PL.ACC have-CO.3SG

‘The child has /had toys.’ (Source)

In case your paper lays its focus on one language, the name of the language need not be given in every example. The first line of the example has to be italicized. The interlinear glosses should be aligned with line 1, please use tabs, not spaces to adjust the words. Morphemes should be separated by hyphens. The grammatical category labels should be given after each example.

For instructions on glossing see the Leipzig Glossing Rules at <http://www.eva.mpg.de/lingua/resources/glossing-rules.php>. Please provide a list of the abbreviations used after the main text.

Notes

Keep notes to a minimum. Note indicators in the text should appear at the end of sentences and follow punctuation marks.

Tables and figures

Tables and figures should be numbered.

Please format tables as tables in your document and refrain from including pictures of a table.

References

References in the text: Hajdú (1970: 136)

All references in the text should appear in alphabetical order the References section.

The References section should be formatted as follows.

For Monographs

Name, Surname Year of publication: *Title*. Place of publication: Publisher.

Payne, Thomas E. 1997: *Describing morphosyntax*. Cambridge: CUP.

Helimski, Eugen [Хелимский, Евгений] 1982: *Древнейшие венгерско-самодийские языковые параллели*. Москва: Наука.

For Journal

Name, Surname Year of publication: Title. *Journal*, Pages.

Honti, László 1979: Az ugor nyelvek jellemző vonásai. (Észrevételek az ugor egység kérdéséhez.). *Nyelvtudományi Közlemények* 81, 225–245.

Articles/papers in edited volumes

Name, Surname Year of publication: Title. In Name, Surname (ed.): *Title*. Place of publication: Publisher, Pages.

Honti, László 1998: Obugrian. In Abondolo, Daniel (ed.): *The Uralic languages*. London – New York: Routledge, 327–357.

(Stand: August 2016)